



**Arkansas Association of Women Lawyers**  
**PO Box 95**  
**Little Rock, Arkansas 72203-0095**  
**[www.arwomenlawyers.org](http://www.arwomenlawyers.org)**

**2010-2011**  
**Board of Directors**

## **2010-2011 EXECUTIVE BOARD**

### **PRESIDENT**

**JaNan Arnold Davis**

**email:**

**[President@arwomenlawyers.org](mailto:President@arwomenlawyers.org)**

The President shall appoint all chairpersons of the standing committees, subject to ratification by the Executive Board. The President shall preside at all regular meetings of the membership, the Executive Board and the Board of Directors.

### **PRESIDENT-ELECT**

**Regan Gruber Moffitt**

**email:**

**[President-Elect@arwomenlawyers.org](mailto:President-Elect@arwomenlawyers.org)**

The President-Elect shall act in all matters as the President in the absence of the President. The President-Elect at the end of her term shall succeed to the office of President without further election.

### **SECRETARY**

**Kim Burnette**

**email:**

**[Secretary@arwomenlawyers.org](mailto:Secretary@arwomenlawyers.org)**

The Secretary shall keep minutes of the meetings of the Executive Board, Board of Directors and the membership at large, and shall maintain a copy of same in the Association's minute book. Additionally, the Secretary shall furnish a summary of all minutes to members upon request.

### **PARLIAMENTARIAN**

**Denise Hoggard**

**email:**

**[Parliamentarian@arwomenlawyers.org](mailto:Parliamentarian@arwomenlawyers.org)**

The Parliamentarian is in charge of governing all Executive Board, Board of Directors and regular membership meetings in accordance with Robert's Rules of Order, Revised. The Parliamentarian shall keep a record of attendance at all Board

of Directors' meetings. The Parliamentarian shall notify any Board of Directors member of unexcused absences as outlined in the Bylaws (Part V). The Parliamentarian shall maintain a current copy of the Constitution and Bylaws of the Association.

<b>TREASURER</b> Jessica Middleton-Kurylo	<b>Email:</b> Treasurer@arwomenlawyers.org
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The Treasurer shall receive all Association income, make special disbursements as approved by the Board of Directors, pay routine bills, maintain an itemized account of all receipts and disbursements, submit an itemized written report at each Board of Directors' meeting to be filed with the minutes, maintain a current membership list and submit an itemized budget for approval at the August Board of Directors' meeting.

## **2010-2011 STANDING COMMITTEES**

<b>COMMUNICATIONS</b> Amber Bagley	<b>Email:</b> communications@arwomenlawyers.org
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The Communications Committee shall maintain records detailing activities of the Association, shall promote publicity of the Association and recognize accomplishments and outstanding service of individual members of the Association, and shall be responsible for the development and maintenance of the Association's website, to include posting notices of the Association's regular and special meetings, as well as the membership directory.

<b>CONTINUING LEGAL EDUCATION</b> Katie Kirkpatrick	<b>Email:</b> CLE@arwomenlawyers.org
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The Continuing Legal Education Committee shall plan and organize seminars sponsored by the Association.

<b>DEVELOPMENT</b> Jennifer L. Wethington	<b>Email:</b> development@arwomenlawyers.org
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The Development Committee shall be responsible for all aspects of fundraising for the AAWL Scholarship Fund and other AAWL programs for which funding is sought.

**EDUCATION**  
**Prof. Kelly S. Terry**

**Email:**  
**education@arwomenlawyers.org**

The Education Committee shall be responsible for educating AAWL's membership as well as the public at large on the issues that affect women in the profession as well as issues in the law of import to women. To accomplish these duties, the Education Committee may coordinate educational activities, draft a newsletter, update the AAWL website, or otherwise inform the membership of issues of interest in an appropriate manner.

**MEETINGS**  
**Pamela D. Walker**

**Email:**  
**speakers@arwomenlawyers.org**

The Meetings Committee shall plan and coordinate the location and food-service aspects of the regular meetings, to include locating and reserving a meeting-room space, and, if food is to be served at the meeting, selecting the food vendor and menu, communicating the menu choices, if any, and cost to the membership, soliciting the membership's food order in advance of the meeting and communicating that information to the vendor, and overseeing the delivery, setup, service and cleanup of the meal, as well as the disposition of any leftover items. The Meetings Committee shall also plan and present the programs for the monthly meetings of the Association.

**MEMBERSHIP**  
**Mary C. Galchus**

**Email:**  
**membership@arwomenlawyers.org**

The Membership Committee will be responsible for coordinating and encouraging membership in the organization. The Committee's responsibilities will include, but not be limited to, direct marketing of the organization to law firms and government agencies to increase the number of dues-paying memberships.

**MENTOR**  
**Robin L. Sullivan**

**Email:**  
**Mentor@arwomenlawyers.org**

The Mentor Committee shall coordinate the mentor programs between Association members and law students at the University of Arkansas law schools at Little Rock and Fayetteville.

**SCHOLARSHIP**

**Email:**  
**Scholarship@arwomenlawyers.org**

The Scholarship Committee shall coordinate the scholarship programs between Association members and law students at the University of Arkansas law schools at Little Rock and Fayetteville.

**SOCIAL**  
**Emily Runyon**

**Email:**  
**[Social@arwomenlawyers.org](mailto:Social@arwomenlawyers.org)**

The Social Committee shall plan and organize all social events of the Association.